**Healthwatch Sandwell Advisory Board**

**1 July 2024 10.00am – 12.00 – Virtual Microsoft Teams**

**Public Board Meeting Agenda**

[**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTlmMDYyMmYtNGU3NC00ZDI3LWExZDEtNzA2MjBiNzU4MWM3%40thread.v2/0?context=%7b%22Tid%22%3a%22dd0531d8-78f1-46ce-bfd6-d8b895f25d37%22%2c%22Oid%22%3a%22647a9233-630a-4087-b255-8202d1381e4e%22%7d)

*HW Advisory Public Board meetings include an opportunity for members of the public to feedback issues about local Health and Social Care issues at the beginning of the meeting.*

|  | **Item** | **Enclosure** *(Paper, Verbal etc)* | **Outcome** *(Noting, Decision etc)* | **Presenter** |
| --- | --- | --- | --- | --- |
| **1** | Welcome and Apologies |  |  | EL |
| **2** | Declaration of Interests |  |  | EL |
| **3** | Health and Social Care Issues from the public |  |  |  |
| **4** | Minutes from Meeting January 2024 | Enc 1 |  |  |
| **5** | Work programme 2023/24 Conclusion | Verbal | Noting | AF |
|  | Business Plan Conclusion | Enc 2 | Noting | AF |
|  | Work Programme 2024/5 | Enc 3 | Discussion | AF |
|  | Priority Project 2023/24 | Verbal | Noting | SS |
|  | Community outreach engagement/GP show case | Verbal | Noting | ME |
|  | Enter and View | Verbal | Noting | AA |
|  | Volunteer programme | Verbal | Noting | AA |
|  | Social media Platforms and information sharing | Verbal | Noting | LH |
|  | Project Officer - ICP Patient Voice | Verbal | Noting | PH |
| **6** | **Meeting feedback reports by HAB members/ staff/ LHM** |  |  |  |
|  | * Health and Care Partnership Board (EL) * Health and Well Being Board (EL) | Verbal | Noting | EL |
| 7 | **Intelligence/Feedback update – public issues** | Verbal | Noting | AF |
| 8 | **Decisions to be made by Advisory Board** |  |  | AF |
|  | **Escalations to HWE/CQC etc**  No escalation made |  |  |  |
| 8b | **Publish a report/ agree a recommendation made in a report** |  |  | AF |
|  | **Agree publication of Annual report** | Verbal  Decision already made but to be recorded | Noting | AF |
| 8c | **Request information from commissioners/ providers**  No requests made |  |  |  |
| 8d | **Which premises to Enter and View and when**  **Agreed** |  |  |  |
| 8e | **Decision about subcontracting/ commissioned work**  **No decision to be made** |  |  |  |
| 8f | **Report a matter concerning your activities to another person- e.g., CCG, Voluntary Sector, another Healthwatch, Advocacy services.**  Nothing to report |  |  |  |
| 8g | **Which health and social care services HW is looking at for priority project** | Enc 4,5,6  Verbal Decision already made but to be recorded | Noting | AF |
| 8h | **Refer a matter to Overview and Scrutiny committee**  No referrals made and no referrals pending presently |  |  |  |
| 8i | **Breach/s of the decision-making process**  No breaches |  |  |  |
| 9 | **Any other business** |  |  |  |
| 10 | **Date and time of next meeting** |  |  |  |
|  | **Closed private session** |  |  |  |

EL Chair

AF Manager

AA Engagement and Volunteer Lead

ME Community Outreach Lead

SS Projects and Partnership Lead

LH Signposting and Information Officer

PH Project Officer - ICP Patient Voice